## Boundless peace of mind for both residents and renters.

# **Usage Guide**

# Terms concerning the acquisition, use, and provision, etc. of personal information

#### Article 1 (scope of use)

The Japan Identification Co., Ltd. Group (hereinafter referred to as "JID") shall use the following information (hereinafter referred to as "personal information") that has been acquired from the customer (hereinafter referred to as the "Lessee") during the application process for a rental guarantor service contract (hereinafter referred to as "Service Contract") (including during the contract), for the purpose of reliably and smoothly carrying out related operations and information provision (rent guarantee operations, members-only mail-order sales operations, living support loan-fund lending services, insurance proposal form preparation operations, household property-insurance contract insurance-premium guarantee operations, etc.).

## (1) Personal information

- "Attribute information," such as name, age, date of birth, address, telephone number, place of work employment, e-mail address, family structure, and residence status, that the Lessee has stated on the application form prescribed by JID (including "changed information" that JID has come to know through receiving notification from the Lessee or the Lessee's emergency contact person following the conclusion of the Service Contract)
- Audio recording information related to "conversation details" when a telephone call has been made to JID or JID has made a telephone call
- "Contract information," such as contract type, application date, contract date, product name, monthly rent, and rent payment method, related to the Service Contract
- · "Transaction information," such as payment status and history regarding monthly rent, etc., related to the Service Contract
- "Information for determining ability to pay," such as information stated by the Lessee, and the Lessee's emergency contact person's name, age, date of birth, address, telephone number, etc.

#### (2) Provision of personal information

In order to provide the Lessee with services in an appropriate and accurate manner in regard to rent guarantee operations and related operations, JID shall provide some or all personal information to a third party as follows.

## [Provision of personal information accompanying consignment of operations]

Operations related to rent guarantee shall be consigned to the following group company.

Company name: JID General Management Co., Ltd. Address: 6-21-4 Hatorino, Kisarazu-shi, Chiba-ken

Telephone number: 03-4232-2510

Personal information protection manager: company director

Web address: http://www.jids-net.co.jp/

### [Other provision of personal information]

The following information shall be provided to the companies stated below, etc. so that JID can carry out the collection and remittance of insurance premiums (including the advance payment of deposits) with regard to the Lessee that has concluded the Service Contract, if the Lessee has requested the conclusion and insurance-premium guarantee of a household property-insurance contract or the like. This is to make it possible to carry out mail-order sales and various types of information provision related to living support using the internet and information provision related to insurance proposal form preparation, with regard to the Lessee.

Provided information: name, address, date of birth, gender, telephone number, contract date, contract term

Of the personal information stated above, JID shall only provide information regarding which the consent of the Lessee has been obtained.

Company carrying out mail-order sales and various types of information provision

Company name: Home Meister 24 Co., Ltd. Address: 6-21-4 Hatorino, Kisarazu-shi, Chiba-ken

Telephone number: 03-4232-2526

Personal information protection manager: company director

Web address: http://homemeister24.com/

Company carrying out information provision related to insurance proposal form preparation

Company name: JID SAST Insurance Co., Ltd.

Address: 4-37-3 Tammachi , Kanagawa-ku, Yokohama-shi, Kanagawa-ken Telephone number: 045-290-1831

Telephone number: 045-290-1831

Personal information protection manager: company director

Web address: https://jid-ssi.co.jp

#### Article 2 (consent regarding the acquisition and use of personal information)

1. The Lessee hereby consents to the acquisition and use of personal information by JID.

Article 3 (consent regarding the use and provision, etc. of personal information for operations not related to credit)

Article 4 (consent regarding use for business partners and individual credit information agencies)

### Article 5 (registration and use with regard to organizations handling rent liability guarantee information)

#### Article 6 (consent regarding the provision, etc. of personal information)

The Lessee hereby consents to the provision of the personal information acquired in accordance with Article 1 to a debt-collection company in the case that JID consigns debt collection (or assigns receivables) to a debt-collection company based on the Act on Special Measures Concerning Claim Management and Collection Businesses.

#### Article 7 (disclosure, correction, addition, and deletion of personal information)

#### Article 8 (measures in the case of non-consent regarding these Terms)

- 1. In the case that the Lessee does not wish to state the required matters for entry on the Service Contract (fields that must be filled out on the Service Contract form), and in the case that the Lessee is unable to agree to all or part of these Terms, JID may reject the Service Contract. Nevertheless, in the case that the Lessee does not consent to Article 3 Paragraph 1 of these Terms, JID shall not reject the Service Contract on such grounds.
- 2. In the case that the lessor or the lessor's agent does not consent to the acquisition, use, and provision, etc. of personal information stipulated separately in the "Guarantee Agreement," JID may reject the Service Contract on such grounds.

#### Article 9 (notification of examination results)

The Lessee hereby consents regarding notifying the agency company or lessor of the examination results of examinations that have been carried out. JID shall not disclose reasons, etc. related to examination results to the Lessee, agency company, or lessor.

## Article 10 (management of personal information)

JID shall make an effort to implement appropriate security measures in order to prevent the loss, misuse, and alteration of personal information under its management. JID shall make an effort to store personal information in a safe environment that can only be accessed by authorized users

## Article 11 (contact point for inquiries and personal information protection manager)

The contact point for requests related to the disclosure, correction, addition, and deletion of personal information and contact point for inquiries related to personal information shall be as follows.

Company name: Japan Identification Co., Ltd. Address: 6-21-4 Hatorino, Kisarazu-shi, Chiba-ken Telephone number: 03-4232-8080

Personal information protection manager: company director

# Information regarding the handling of personal information

Please fully read and consent to this guarantor service contract regarding the handling of personal information. The rules can also be viewed on our company's website.

<Japan Identification Co., Ltd. website> http://jid-net.co.jp/

# Items to note when applying/during the contract

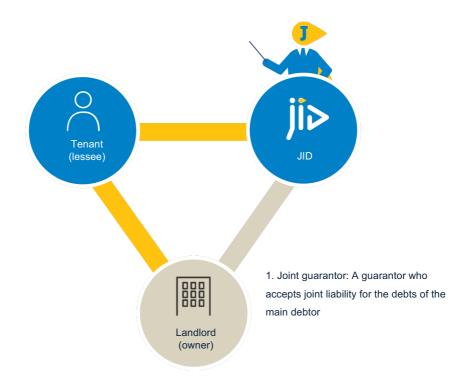
- When applying, please make sure to read the "Terms concerning the Acquisition, Use, and Provision, etc. of Personal Information," and then
  affix your seal as a sign of consent.
- As for filling out the bank account transfer request form, please check with the real estate company regarding whether there are discrepancies or omissions, etc. related to filling out the form at the time of concluding the contract.
- If you will be using the service for the collection/remittance of rent, etc. by bank transfer, please look at the "Rules regarding the Collection/Remittance of Rent, etc. by Bank Transfer" in the Agreement.
- If you will be using JID advance payment products, please look at the "JID Advance Payment Service Contract" in the Agreement.

At Japan Identification Co., Ltd. (JID), we want to provide a concierge service you can trust and feel secure about.



# What is the rental guarantee system?

This is a secure, reliable system that guarantees the reliability of a tenant (lessee), even without a joint guarantor<sup>1</sup> to depend on, making it easier to rent.



JID is setting the standard for rental guarantees. We help numerous people who live as renters to achieve comfortable lifestyles regardless of nationality, occupation, age, or gender.



# Advantages of the rental guarantee system

**Join:** It's a secure system that connects renters with people who have space to rent.

**Joyful:** Get more enjoyment out of the renting lifestyle and look forward to a wealthier future.

**Justice:** Get a fair contract that won't cause trouble for anyone.



## **Contract process**

## 1. Application

◆ Application for rental guarantor services
 ◆ Personal identification documents
 ◆ Documents showing your ability to pay<sup>2</sup>
 Fill out all the required sections of the documents above and submit them when you apply.

Documents to verify your identity:

● Driver's license ● Seal registration card ● Health insurance card ● Passport ● Basic resident card ● Personal identity number (My Number) card (front side only)³

Applicants with non-Japanese citizenship:

- ◆ Alien registration card<sup>4</sup>
   ◆ Resident card
- 2. Submission of these documents depends on other details of the application.
- 3. The back of your personal identity number card and your notification card are not approved as documents for verifying your identity.
- 4. Not allowed for applicants without a valid residence status or whose period of residence has expired.

## 2. Review

A basic review on the basis of the details of your application will be carried out by JID's review department. You will be notified of the results through your real estate agent.

## 3. Contract

You will fill out the necessary sections of the rental guarantor service contract (and, if necessary, an Account Transfer Request Form), which you will stamp with your seal. You will then pay the initial guarantee charge. Once we confirm the rental guarantor service contract and payment of the initial guarantee charge, we will begin providing our guarantee services.

# Corporate social responsibility activities by JID

JID is involved in a variety of initiatives as a company that contributes to the creation of a social environment in which people can live with peace of mind, including the development of street-level stores, novelty gifts, temple cleanup activities, memorial pagodas for deceased people with no surviving family, and the establishment of the JID Foundation as well as an NPO, the Standard Opinion Society (SOS).



# To all customers who are using JID guarantee services:

If you have received a JID ID with special offers from JID, please present the JID ID before you move. This will help the application review go more smoothly.

# japan identification co., ltd.

6-21-4 Hatorino, Kisarazu-shi, Chiba-ken 292-0819